

अण्डमान तथा

Andaman And



निकोबार राजपत्र

Nicobar Gazette

असाधारण

EXTRAORDINARY

प्राधिकार से प्रकाशित

Published by Authority

सं. 129, पोर्ट ब्लैयर, बुधवार, 27 अगस्त, 2008

No. 129, Port Blair, Wednesday, August 27, 2008

अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय/SECRETARIAT

NOTIFICATION

Port Blair, dated the 27th August, 2008

No.121/2008/F.No.20-16/2007-Pty.— In exercise of the power conferred by the proviso to Article 309 of the Constitution of India read with Government of India, Ministry of Home Affairs Notifications No. 14-3/60 ANL dated 11.04.1960 and in supersession of this Administration's Notifications No. 113/93/F.No.20-16/89-Pty dated 03.09.1997, No.114/93/F.No.20-16/89-Pty dated 03/09/1993, No.104/94/F.No.20-71/94-Pty dated 03/10/1994, No. /F.No.16-12/76-PW dated 27/01/1988 the Lieutenant Governor (Administrator), Andaman & Nicobar Islands hereby makes the following rules regulating the method of recruitment to the **Group 'B' (Non-Gazetted) post of Artist/Designer, Group 'C' of Gestetner-Cum-Xerox Operator post and Group 'D' posts of (i) Daftry, (ii) Peon, (iii) Helper to Artist** borne in the establishment of Information & Publicity Department of Andaman and Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called The Andaman and Nicobar Administration (**Group 'B' (Non-Gazetted) post of Artist/Designer, Group 'C' of Gestetner-Cum-Xerox Operator post and Group 'D' posts of (i) Daftry, (ii) Peon, (iii) Helper to Artist** in the establishment of Information & Publicity Department Recruitment (Amendment) Rules 2008.
- (ii) They shall come into force on the date of their publication in the official Gazette.

2. NUMBER OF POSTS, CLASSIFICATION AND SCALE OF PAY:-

The number of posts, the classification and the scale of pay attached thereto, shall be as specified in paras 2 to 4 of the Schedules I to V annexed to these rules.

3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS:-

The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in paras 5 to 14 of the schedules I to V aforesaid.

4. DISQUALIFICATION:-

No person,

- (a) Who has entered into or contracted a marriage with any person having a spouse living; or
- (b) Who, having spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts:

Provided that the Administrator, Andaman and Nicobar Administration may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to Relax:-

Where the Administrator, Andaman and Nicobar Islands is of opinion that it is necessary or expedient so to do, he may, by order and for the reason to be recorded in writing, relax any of the provision of these rules with respect to any class or category of persons.

6. Savings:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the candidates belong to Scheduled Castes, Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lt. Genl. (Retd) Bhopinder Singh,
Lieutenant Governor,
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd/-
(M. A. ARIF)
Assistant Secretary (Pty)

SCHEDULE — I

RECRUITMENT RULES FOR THE POST OF ARTIST/DESIGNER IN THE INFORMATION & PUBLICITY DEPARTMENT

1.	Name of post	ARTIST/DESIGNER
2.	No. of posts	1 (One)* (2008) *(Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'B' Non-Gazetted Non-Ministerial
4.	Scale of Pay	Rs. 5500-175-9000
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Govt.servant upto 5 years in accordance with the instructions and orders issued by the Central Govt.) NOTE: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (other than those in Andaman & Nicobar Islands and Lakshadweep)
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules,1972	No
8.	Educational and other Qualifications required for direct recruits	<p style="text-align: center;">Essential:-</p> <p>i) Degree in Fine /Commercial Arts/Graphic Designing from a recognized University or its equivalent</p> <p style="text-align: center;">OR</p>

	<p>Diploma in Fine/Commercial Arts/Graphic Designing from a recognized Institution with two years experience in Commercial/Graphic Designing</p> <p>OR</p> <p>Degree of a recognized University and have passed Govt. Technical examination in free hand outline drawing and painting (Higher grade) or have obtained a Diploma from Govt. School of Arts & Commerce</p> <p>AND</p> <p>ii) Qualify trade test</p> <p>Desirable:-</p> <ol style="list-style-type: none"> 1. Master's degree in Fine/Commercial Arts/Graphic Designing from a recognized University or its equivalent 2. Two years experience in the relevant field
9.	Whether age and Educational Qualifications prescribed for direct recruits will apply in the case of promotees
10.	Period of probation, if any
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods
12.	<p>In case of recruitment by promotion/deputation/absorption, grades from which promotion/Deputation/ absorption to be made</p> <p>Deputation :-</p> <p>(a) Officers of the Central/State Govt./ UTs</p> <p>(i) holding analogous post on regular basis in the parent cadre/Department or</p> <p>(ii) with 6 years regular service in the grade after appointment thereto on regular basis in the scale of pay of Rs. 4500-7000 in the parent cadre/Department and</p> <p>(b) Possessing the educational qualification and experience prescribed for direct recruits under para No. 8</p> <p>(Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily not to exceed 3 years.)</p>
13.	<p>If a Departmental Promotion Committee (DPC) exists, what is its composition?</p> <p>Group 'B' DPC (for confirmation of direct recruits) consisting of :-</p> <ol style="list-style-type: none"> 1. Chief Secretary — Chairman 2. Secretary (IP) — Member 3. Secretary (Per) of in his absence — Member & other Administrative Secretary of A&N Admn 4. Director (Tourism) — Member
14.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
	Not Applicable

SCHEDULE — II**RECRUITMENT RULES FOR THE POST OF GESTETNER-CUM-XEROX OPERATOR IN THE INFORMATION & PUBLICITY DEPARTMENT**

1.	Name of post	GESTETNER-CUM-XEROX OPERATOR
2.	No. of posts	1 (One)* (2008) *(Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'C' Non-Gazatted Non-Ministerial
4.	Scale of Pay	Rs. 3050-75-3950-80-4590
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruits	<p>18-33 years for male 18-38 years for female (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by Central Govt.)</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of names from Employment Exchange/ application forms from candidates</p>
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services(Pension) Rules,1972	No
8.	Educational and other Qualifications required for direct recruits	<p>Essential:-</p> <p>(i) Pass in Secondary School Certificate Examination (Xth Std) or equivalent from a recognized Board/ University</p> <p>(ii) One year experience in operating and maintaining Gestetner Machine/Xerox</p>
9.	Whether age and Educational Qualifications prescribed for direct recruits will apply in the case of promotees	No
10.	Period of probation, if any	2 (two) years
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ adsorption and percentage of the posts to be filled by various methods	100% by promotion failing which by direct recruitment
12.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/deputation/absorption to be made	<p>Promotion: From the grade of Dafty of Information and Publicity Department in the pay scale of Rs. 2610-4000 with 6 years regular service in the grade and having one year experience in operation of Gestetner Machine/Xerox</p>
13.	If a Departmental Promotion Committee (DPC) exists, what is its composition?	<p>Group 'C' DPC (for considering Promotion/ Confirmation) consisting of:-</p> <p>1) Secretary (IP) — Chairman 2) Officer-In-Charge (IP) — Member 3) Asstt Commissioner (TW) of Tribal Welfare Deptt. — Member 4) Manager, Govt. Press — Member</p>
14.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not Applicable

SCHEDULE — III**RECRUITMENT RULES FOR THE POST OF DAFTRY IN THE INFORMATION & PUBLICITY DEPARTMENT**

1.	Name of post	DAFTTRY
2.	No. of posts	1 (One)* (2008) *(Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'D' Non-Gazatted Non-Ministerial
4.	Scale of Pay	Rs.2610-60-3150-65-3540
5.	Whether selection post or non-selection post	Non Selection
6.	Age limit for direct recruits	<p>18-33 years for male 18-38 years for female (Relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by Central Govt.)</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of names from Employment Exchange/application forms from Candidates</p>
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules,1972	No
8.	Educational and other Qualifications required for direct recruits	<p>Essential: Must have passed 8th Std (Middle School Examination) from a recognized School/Institution</p> <p>Desirable:</p> <ul style="list-style-type: none"> a) Training in Basic and Refresher Courses in Home Guard and Civil Defence b) Knowledge of Hindi or English c) Ability to ride bicycle
9.	Whether age and Educational Qualifications prescribed for direct recruits will apply in the case of promotees	Age & Educational Qualification: No
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	By promotion failing which direct recruitment
12.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	Promotion: From amongst the Peons of Information & Publicity Department in the pay scale of Rs. 2550-3200 with 2 years regular service in the grade
13.	If a Departmental Promotion Committee (DPC) exists, what is its composition?	<p>Group 'D' DPC (for considering Promotion/ Confirmation) consisting of:</p> <ul style="list-style-type: none"> 1) Secretary (IP) — Chairman 2) Officer-In-Charge (IP) — Member 3) Asstt Commissioner (TW) of Tribal Welfare Deptt — Member 4) Manager, Govt. Press — Member
14.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not Applicable

SCHEDULE — IV**RECRUITMENT RULES FOR THE POST OF PEON IN THE INFORMATION & PUBLICITY DEPARTMENT**

1. Name of post	PEON
2. No. of posts	7 (Seven)*(2008) *(Subject to variation dependent on workload)
3. Classification	General Central Service Group 'D' Non-Gazetted, Non-Ministerial
4. Scale of Pay	Rs. 2550-55-2660-60-3200
5. Whether selection post or non-selection post	Not Applicable
6. Age limit for direct recruits	<p>18-33 years for male 18-38 years for female (Relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by Central Govt.)</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in the case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to submit names</p>
7. Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972	No
8. Educational and other Qualifications required for direct recruits	<p>Essential: Must have passed 8th Std (Middle School Examination) from a recognized School/Institution</p> <p>Desirable:</p> <ul style="list-style-type: none"> a) Training in Basic and Refresher Courses in Home Guard and Civil Defence b) Knowledge of Hindi c) Ability to ride bicycle
9. Whether age and Educational Qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
10. Period of probation, if any	2 (Two) years
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	i) 75% by direct recruitment ii) 25% by absorption failing which by direct recruitment
12. In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	<p>Absorption:</p> <p>From amongst the Group 'D' employees of Information & Publicity Department of the A&N Administration in the scale of pay of Rs. 2550-3200 who have put in a minimum of five years regular service in the grade. They should also possess elementary literacy and give proof of their ability to read Hindi, English or a regional language. (A written test shall be conducted for determining the knowledge of Hindi or English or a Regional Language)</p>

13. If a Departmental Promotion Committee (DPC) exists, what is its composition?	Group 'D' DPC (for considering confirmation of direct recruit) consisting of : 1) Secretary (IP) — Chairman 2) Officer-In-Charge (IP) — Member 3) Asstt Commissioner (TW) of Tribal Welfare Deptt. — Member 4) Manager, Govt. Press — Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not Applicable

SCHEDULE—V
RECRUITMENT RULES FOR THE POST OF HELPER TO ARTIST IN THE INFORMATION & PUBLICITY DEPARTMENT

1. Name of post	HELPER TO ARTIST
2. No. of posts	1 (One)* (2008) * Subject to variation dependent on workload)
3. Classification	General Central Service Group 'D' Non-Gazetted Non-Ministerial.
4. Scale of Pay	Rs. 2550-55-2660-60-3200
5. Whether selection post or non-selection post	Not applicable
6. Age limit for direct recruits	18-33 years for males & 18-38 years for female (Relaxable for Govt. servants upto 5 years in accordance with the instructions or order issued by Central Govt.) Note: The crucial date for determining the age limit shall be the closing date for receipt of names from Employment Exchange/application forms from Candidates
7. Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972	No
8. Educational and other Qualifications required for direct recruits	Essential: Must have passed 8 th Std (Middle School Examination) from a recognized School/Institution. Desirable: a) Training in Basic and Refresher Courses in Home Guard and Civil Defence b) Knowledge of Hindi c) Having experience in working with Artist/Designer
9. Whether age and Educational Qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
10. Period of probation, if any	2 (Two) years
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	By direct recruitment

12.	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/absorption to be made	Not applicable
13.	If a Departmental Promotion Committee (DPC) exists, what is its composition?	<p><u>Group 'D' DPC (for considering confirmation of direct recruit) consisting of :-</u></p> <p>1) Secretary (IP) — Chairman 2) Officer-In-Charge (IP) — Member 3) Asstt. Commissioner (TW) — Member of Tribal Welfare Deptt. 4) Manager, Govt. Press — Member</p>
14.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable